

# Continuous Improvement Committee

## Meeting Notes

7-12-2023  
2:00 PM

- Bil's update on the distribution of the new flyer. ~650-700 copies
- Update on the CI PowerPoint
  - Went well
  - Took about 20 minutes
  - What next?
    - Possibly training video
      - Touch base with Robyn, Scott, and Jordan
    - Stef and Grayson spoke with Scott after today's meeting and suggested that if we go through with a recording that they present in front of a small group to make it easier.
- AppXtender training this fall.
  - More info to come
- Performance evaluation forms
  - Reach out to Lisa N to see how necessary the 3 or 6 months reviews are.
  - Check personnel policy if changes will be needed.

Next meeting: October 11, 2023