

**MINNESOTA GOVERNMENT DATA PRACTICES ACT
2024 CLASSIFICATION OF DATA**

RENVILLE COUNTY		Responsible Authority: Scott Hable, Sheriff		Department / Division: Sheriff	
Name of Form, Record, File, System or Process	Description <i>(Purpose, what it collects, in terms understandable by general public.)</i>	Classification	Citation for Classification <i>(Statute, Law or Rule)</i>	Designee <i>(Name, Title, Address)</i>	
1. ACCIDENT REPORTS	Officers report of an accident investigation required by State Law, indicating driver's names, DOB, address, passengers, cause of accident, amount of damage, injuries and drawing of accident with description.	Private Confidential	MN Statute 169.09, Subd. 9	Scott Hable Sheriff Renville County Sheriff's Office 105 5th Street S., Suite 210 Olivia, MN 56277	
2. ADMISSION RELEASE RECORDS	To extent contains inmate private or confidential data.	Private Confidential	MN Statute 13.85, Subd. 2, and 3		
3. ADULT CASE FILES	Written reports of investigation or action taken by deputy. Reports regarding criminal investigations and non-criminal action taken or investigated including miscellaneous reports, criminal offense reports, and supporting documents.	Private Confidential (depending on status and identified individual)	MN Statute 13.82, Subd. 7, 8, 9, 10, 11 and 17		
4. ARSON	Arson reporting immunity from disclosure of information insurance company to release to law enforcement.	Private Confidential	MN Statute 13.82, subd. 7.17 MN Statute 299F.054		
5. BOOKKEEPING RECORDS FOR JAIL AND CIVIL PROCESS TRANSACTIONS	Records of deposit slips, transaction records within the system, prisoner and Huber transactions, billing and receipting of fees to/from other agencies and attorneys.	Private to inmate financial records	MN Statute 13.85, Subd. 2		

6. CHECKING ACCOUNT NUMBERS		Private	MN Statute 13.37	
7. CHILD ABUSE INVESTIGATIONS		Private Confidential	MN Statute 13.82 Subd. 7, 8 and 9	
8. CHILD ABUSE – MALTREATMENT OF MINORS	a. Substantiated Reports: Records maintained by police/welfare with availability to prosecuting authority for disclosure of name of substantiated report. b. Unsubstantiated Reports.	Private Confidential	MN Statute 626.556, Subd. 7 and 11, and MN Statute 13.82, Subd. 7, 8 and 9	
9. COMMITMENTS: JUVENILE	Order of the court showing the name of the person to be committed to custody and the location of the commitment. Legal documents from sentencing court that authorizes confinement at the jail facility.	Private	MN Statute 260B.171	
10. CRIMINAL RECORDS	Availability for public employment or licensing purposes. Convenience copy from BCA, NCIC-FBI, or NLETS.	Private	MN Statute 13.87	
11. EMPLOYEE & VOLUNTEER DATA	Data related to Employment, Volunteer status or applicant data	Private	MN Statute 13.43 Subd. 3, 4 and 5	
12. FIREARM APPLICATION/PERMIT AND RELATED DATA	All data related to Permits to obtain and/or carry a handgun.	Private	MN Statute 13.87, Subd. 2, MN Statute 624.714, Subd. 14	

13. GUNSHOT WOUND REPORT	Health professionals shall report gunshot wounds they treat to the sheriff.	Confidential	MN Statute 626.53	
14. HUBER RELEASE RECORDS	Permission from the courts to allow for inmate work outside the jail, sign in/out sheets for control of hours worked, record of payment for this privilege and monies paid to the court by their order.	Private to inmate financials	MN Statute 13.85, Subd. 2	
15. INCIDENT COMPLAINT LOGS (DOCKETS) INCLUDING:	a. Chronological record of events. b. I.D. of undercover agents, informants, victims of sexual assault or intra- familial sex abuse. c. Arrest warrant indices until taken into custody, served or appear before court. d. Description of stolen, lost or recovered property.	Private Confidential Private Confidential Confidential Private	MN Statute 13.82, Subd. 7 and 17 MN Statute 13.82, Subd. 7 and 17 MN Statute 299C.065, Subd. 4 MN Statute 13.82, Subd. 19 MN Statute 13.82, Subd. 20	
16. INCIDENT COMPLAINT LOGS (DOCKETS) INCLUDING: (CONTINUED)	e. Program data. f. Deliberative processes or investigative techniques, final opinion or justification.	Confidential Confidential	MN Statute 13.82, Subd. 21 MN Statute 13.82, Subd. 25	
17. INITIAL COMPLAINT REPORT	First record of all calls for service or reports of offenses received. In part not public.	Private Confidential	MN Statute 13.80 MN Statute 13.82	

18. INITIAL COMPLAINT REPORTS OF TRANSPORTS OF PRISONER	Documents relating to all transportations of individuals showing date, time, name of person, by whom, and to where transported.	Private juvenile	MN Statute 260B.171	
19. INMATE FINANCIAL RECORDS	Records of inmates financial in/out status during incarceration.	Private	MN Statute 13.85, Subd. 2	
20. INMATE INCIDENT REPORTS	Jailer/Officer report giving particulars in case of accident/incident to inmate while incarcerated in the jail. Such incident will also be located in the daily log.	Private Confidential	MN Statute 13.85, Subd. 2 and 3	
21. INMATE MEDICAL RECORD	Any and all medical activity, and records involving each inmate during incarceration.	Private	MN Statute 13.85, Subd. 2	
22. INMATE VISITOR REGISTRATION LOG/JAIL VISITOR REGISTER	Log stating name of visitor, relation to inmate being seen, date, time, and name of inmate seen.	Private	MN Statute 13.85 Subd. 2	
23. INVESTIGATIONS	a. Active: Cases involved in an ongoing investigation. b. Inactive: Closed cases, Identities of same parties.	Confidential Private	MN Statute 13.82, Subd. 7, 8 and 10 MN Statute 13.82, Subd. 17	

24. JAIL DAILY LOG	Documents relating to specific activities of jailers and prisoners during each jailer's shift each day. Chronological record maintained by jailers in regard to daily events including security checks and routine occurrences.	Private Confidential (depending on context)	MN Statute 13.37 MN Statute 13.85, Subd. 2 and 3	
25. JUVENILE CASE FILES	All information dealing with involvement of juveniles in criminal activity incidents prior to age 18. Also includes non-criminal activity involvement in any matter pending investigation by law enforcement.	Private Confidential	MN Statute 13.82, Subd. 17 MN Statute 260B.171 and 260C.171	
26. JUVENILE DETENTION RECORDS	Lists name, address, date of birth, offense, date of release, and date booked for all juveniles jailed or deprived of liberty.	Private	MN Statute 260B.171 MN Statute 13.82, Subd. 2	
27. MALTREATMENT OF VULNERABLE ADULTS	Records created or received in conducting investigations by law enforcement. Identity of Reporter	Private Confidential Confidential	MN Statute 13.82, Subd. 7, 10 and 11 MN Statute 626.557 MN Statute 626.557 Subd. 12b(c)	
28. MASTER INDEX: ADULTS	Name file entry and all incidences attached to the name.	Private Confidential (depending on context)	MN Statute 13.82, Subd. 7, 8, 9, 10, 11 and 17	

29. MASTER INDEX: JUVENILE	Name file entry and all incidences attached to the name.	Private Confidential (depending on context)	MN Statute 13.82, Subd. 260B.171	
30. NAME CHANGE DATA		Private, Confidential	MN Statute 13.82, Subd. 12	
31. OFFICER INVESTIGATIVE REPORTS	Deliberative processes or investigative techniques, final opinion or justification. Officer's views.	Confidential	MN Statute 13.82, Subd. 25	
32. PERSON'S FINANCIAL ACCOUNT INACTIVE CASE DATA		Private	MN Statute 13.82, Subd. 30	
33. PREDATORY OFFENDER REGISTRATION DATA		Private	MN Statute 243.166	
34. PROPERTY LISTS	Description of stolen, lost, or recovered property.	Private	MN Statute 13.82, Subd. 20	

35. RADIO/DISPATCH LOGS	Documents relating to calls taken by dispatcher and referred to a law enforcement agency.	Private Confidential (depending on context)	MN Statute 13.82, Subd. 7, 8, 9, 10 and 17	
36. SEALED ARREST AND CRIMINAL FILES	Court Ordered Sealed/Expunged Records	Confidential	MN Statute 609A.03	
37. TOW SLIPS/REPORTS	Record of all vehicles towed by department.	Private Confidential (depending on context)	MN Statute 13.82	
38. VULNERABLE ADULT INVESTIGATION		Private, Confidential	MN Statute 13.82 Subd. 7, 10, 11	
39. WARRANT FILES	Arrest warrant exists until taken into custody, served, or appear before court.	Confidential	MN Statute 13.82, Subd. 19	
40. WARRANTS FOR INTERCEPTING COMMUNICATIONS	Court warrant approving interception of wire oral communication	Confidential	MN Statute 626A.06, Subd. 9	
41. ORDERS FOR INTERCEPTING PEN REGISTER, TRAP AND TRACE DEVICE, MOBILE TRACKING DEVICE	Court order approving pen register, trap and trace device, mobile tracking device, until not more than 90 days of denial or termination of order.	Confidential	MN Statute 626A.381, Subd. 1; 13.82, Subd. 7; 13.82, Subd. 17	

