

# RENVILLE COUNTY SAFETY PROGRAM

## POLICY STATEMENT

Renville County Management realizes it has the responsibility to provide safe workplaces for its employees and citizens. All employees must pursue the highest standards in their assigned activities and must recognize the wellbeing of persons and the protection of our physical resources are as important as the activity and work being performed.

Renville County has established a Loss Control Management Program meeting the requirements of the AWAIR Program (MN Statute 182.653). The County expects its Management, Supervisors, Department Heads and employees to meet their assigned safest responsibilities, respond to all planned safety efforts, and perform their assigned jobs in the safest possible manner.

The Safety Coordinator will be assigned the responsibility of implementing, organizing and maintaining the overall Loss Control Management Program.

The Safety Coordinator will be our personal representative and will be responsible for the staff direction and administration of our Safety Program. The Safety Coordinator will periodically report to the County Administrator on the status of the Safety Program.

In addition, a Safety Committee has been created to investigate major losses, loss trends, assign Task Force Committees and to conduct other assigned activities. This Committee is made up of a combination of Management and employees (a representative from each major area in the County).

All Supervisors will be responsible for the safety and wellbeing of their workers as well as the repair and maintenance of facilities and equipment in their area of responsibility. Supervisors and Department Heads will investigate all accidents/injuries and loss trends. All reports related to this program will be directed to the Safety Coordinator.

All County employees will complete their assigned tasks in a safe fashion based on the training they received, the County safety rules, OSHA standards, good safety practices, and any other appropriate guidelines.

Renville County is committed to making its Safety Program and Safety Committee a success and expects all County employees to assist in this effort by contributing their expertise and following all established rules and procedures.

Renville County recognizes its obligation to provide the safest possible working conditions for its employees, a safe environment for its citizens, and to provide prompt first aid and medical care to minimize personal injuries in the event of an accident. This requires a Safety Program whereby: (1) our employees will be provided proper Personal Protective Equipment and job instruction; (2) their work practices will be frequently reviewed; and (3) most importantly, their work performance will be evaluated.

The Safety Program will provide for the establishment of job safety training, minimum job safety requirements, and investigation and reporting of accidents. Each Supervisor must implement and support our Safety Program. All Supervisors and Department Heads will be responsible for the actions of their employees. All employees will be expected to help and support the efforts of the Safety Coordinator, to follow safe practices, and to obey all of the safety rules. We all must make every effort to reduce the burden of accidents and injuries.

Signed this 12 day of December

Signed:  Title: BoI chair

NOTE: Signed copy available to employee upon request through the Safety Coordinator.